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| **Objective:** | Convert a multi-page PDF to a separate DWG for each drawing. |
| **System Requirements:** | You will need the PDFtoDWG.dll and iTextSharp Folder on your computer. Make sure you have the full AutoCAD version and not the Lite. |

# *Step-by-Step* Instructions

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| Step | Instruction | Expected Result |
| 1 | Open AutoCAD and start a new drawing | Creates a blank drawing1.dwg |
| 2a | Confirm your settings by typing in “PDFIMPORT” then “F” for file in command line and select a random file. | If something is not good, press OK and change it. Otherwise, cancel. |
| 2b | Verify you are saving to an old AutoCAD version like 2013 by going to File > Save As and verify “Files of Type” dropdown. | If something is not good, change it and save file. Otherwise, cancel. |
| 3a | Type in “NETLOAD” on the command line | A file Dialog opens |
| 3b | Find the PDFtoDWG.dll file on your computer and select it | The command is loaded into CAD |
| 4a | Type in “PDFTODWG” on the command line | A file Dialog opens |
| 4b | Find the PDF you want to convert to DWG and press OK. | An “Import page” Dialog opens |
| 4c | If you want to import all pages select YES. Otherwise, select NO and it will ask you for a start page and an end page. | A Folder Dialog opens |
| 4d | Select the folder you want to save the DWGs to, press OK. | A prompt appears for save name |
| 4e | Select a save name (This will automatically save as “Savename1.dwg”, “Savename2.dwg”, etc. | It will import the first page and prompt to save drawing1.dwg |
| 4f | Select No for saving drawing1, unless this is not a blank drawing and you actually want to save it | It will import the rest of the pages and Quit AutoCAD |
| 5 | Reopen AutoCAD and Start a new Drawing (or open drawing) | Creates a blank drawing1.dwg |
| 6 | Type in “FILEDIA” on command line and enter “1” | Sets the file dialog variable to turn on when needed |

## Expected results

You should now have a DWG corresponding to each page of the PDF in some folder and name selected by user.

### If the files fail to import to the directory properly…

* 1. Search your computer for the files maybe you saved it somewhere else or under a different save name.
  2. Try again.
  3. If it still fails, contact your supervisor.